

I. ACTION ITEMS – Approval of the following routine matters:

A. Approval of Regular Board Minutes

That the minutes of the following meetings be approved as presented:

1. September 23, 2019 – Regular Meeting – Minutes **Attachment 1**
2. September 23, 2019 – Executive Meeting Minutes

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey		Mrs. Zydon	Mr. Graham

PRESENTATIONS

A. Student Presentation

B. Presentation of the Audit

1. Presentation of the FY 2018-19 Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report (AMR) by Mrs. Valerie Dolan, Nisivoccia & LLP.
 - i Open the meeting for public comment on the CAFR and AMR.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Hrbek		Mrs. Zydon	Mr. Graham

- ii Close the meeting for public comment on the CAFR and AMR.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Hrbek	Mr. Neal		Mrs. Zydon	Mr. Graham

CORRESPONDENCE

OPEN TO THE PUBLIC - AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- A. Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Blondina	Mrs. Clohessey	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross		Mrs. Zydon	Mr. Graham

B. Close the meeting for public comment on agenda items.

Motion: _____ *Second:* _____

Discussion

Roll Call Vote:

Member	Mrs. Clohessey	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina		Mrs. Zydou	Mr. Graham

BOARD SECRETARY’S REPORT

A. School updates

CHIEF SCHOOL ADMINISTRATOR’S REPORT

A. School updates

B. To report on the Harassment, Intimidation, and Bullying Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights District and School Grade Report for the 2017-2018 school year. **Attachment 2**

C. To report that bus evacuation drills were held on Wednesday, October 2, 2019.

D. To report fire and security drills held during the month of September 2019 were as follows:

- September 13, 2019 - Shelter-in-Place Drill from 2:02 - 2:13 p.m.
- September 19, 2019 - Fire Drill from 9:08 - 9:24 a.m.

II. Personnel Committee – Kevin Blondina, Chair – Committee Report
Approve Items A - H

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves services agreements with Hamburg School (**Attachment 3**), Ogdensburg School (**Attachment 4**), and Wallkill Valley Regional High School (**Attachment 5**) for emergency nursing services by the part-time nurse (.4 FTE) as needed at a cost of \$280 per day, subject to mutual approval the shared services agreements.
- B. Resolved that the Board of Education approves compensating the following teachers \$550 per year (prorated where applicable) for mentoring the teachers listed below during the 2019-2020 school year:

Novice Teacher	Mentor
Meredith Eger	Laurie Black
Jacqueline Falcon	Lisa Grillo
Maryann Rose	Heather Labance
Tyler Zuccheri	Elaine Bartholomew

- C. Resolved that the Board of Education approves supplemental pay for the staff members listed below upon submission of timesheets:

Date/Event	Staff Members	Hours Worked	Compensation
September 5, 2019 CPI Training	<u>Paraprofessionals:</u> Alemy, B. Colfax, A. Formica, B. Kent, D. Lippincott, V. Mazzei, J. Payton, M. Powell-Hicks, S. Reyes, I. Sollito, H. Young, N.	1 hour each paraprofessional listed	\$14.11 per hour
April 6, 2019 3 rd Grade Field Trip	Rosalba Riso	2 hours	\$14.11 per hour

D. Resolved that the Board of Education approves the extra-curricular appointment listed below for the 2019-2020 school year:

Activity	Staff Member	Stipend
Homework Club	Heather Labance	\$33.33 per hour

E. Resolved that the Board of Education approves the following substitutes for the 2019-2020 school year to be compensated upon submission of time sheets: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Position	Name	Compensation
Substitute Teacher	• Kerry Mulligan	\$100 per day No benefits

F. Resolved that the Board of Education approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities	Attachment 6
Policy and Regulation 3218	Use, Possession, or Distribution of Substances (Teaching Staff Members)	Attachments 7, 8
Policy and Regulation 4218	Use, Possession, or Distribution of Substances (Support Staff Members)	Attachments 9, 10
Policy 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing	Attachment 11
Policy and Regulation 7440	School District Security	Attachments 12, 13
Policy 8630	Bus Driver/Bus Aide Responsibilities	Attachment 14

G. Resolved that the Board of Education accepts the resignation of part-time paraprofessional, Kayla Schumacher, **with an amended effective date of Friday, September 27, 2019.**

H. Resolved that the Board of Education approves professional development with the amended dates listed below:

Staff Member	Professional Development	Cost	Date
Amanda Huffman	2019 Art Conference – Art Education of NJ, Long Branch, NJ	Registration: \$265 Hotel: \$189 <i>plus related transportation</i>	10/6/19 10/7/19

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey		Mrs. Zydon	Mr. Graham

III. EDUCATION COMMITTEE – Jeanine Paszkiel – Committee Report
Approve Items A – D

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the out-of-district costs for the student listed below for the 2019-2020 school year:

Student ID	School	Dates	Rate
*****0643	Lord Stirling School 99 Stirling Road Basking Ridge, NJ 07920	September 2019 – June 2020	Paraprofessional: \$245 per day beginning 10/1/2019

- B. Resolved that the Board of Education approves the New Jersey Quality Single Accountability Continuum (NJ QSAC) District Performance Review (DPR) – School Year 2019-20 and submission to the County Office. **Attachment 15**

- C. Resolved that the Board of Education approves the following field trip:

Destination	Grade	Date	Cost
Montclair State NJ School of Conservation 1 Wapalanne Road Branchville, NJ 07826	8	April 6, 2020 from 8:00 a.m. – approximately 2:15 p.m.	\$590 plus transportation

D. Resolved that the Board of Education approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
Policy 5517	School District Issued Student Identification Cards	Attachment 16
Policy and Regulation 8600	Student Transportation	Attachments 17, 18
Regulation 8630	Emergency School Bus Procedures	Attachment 19
Policy 8670	Transportation of Special Needs Students	Attachment 20
Policy 9210	Parent Organizations	Attachment 21
Policy 9400	Media Relations	Attachment 22

Discussion

Roll Call Vote:

Member	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Hrbek		Mrs. Zydou	Mr. Graham

IV. FINANCE/BUILDINGS & GROUNDS – Ron Neal, Chair – Committee Report
Approve Items A - L

Motion: _____ **Second:** _____

A. Resolved that the Board of Education approves the vendor payments dated September 24, 2019 through October 14, 2019. **Attachment 23**

Fund 10	Charter School/ER FICA Share	26,260.11
Fund 11	General Expense	508,866.14
Fund 12	Capital Outlay	14,922.00
Fund 20	Special Revenue	93,888.02
Fund 60	Cafeteria	791.99
Fund 95	Student Activities	4,320.50
	Total	649,048.76

- B. Resolved that the Board of Education accepts the attached Board Secretary’s Report and Treasurer of School Monies report for September 2019.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of September 30, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of September 30, 2019, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. **Attachment 24**

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of September 2019. **Attachment 25**
- D. Resolved that the Board of Education approves the carryover funds from the Preschool Education Expansion Act for fiscal year 2019 to fiscal year 2020 in the amount of \$118,047.81.
- E. Resolved that the Board of Education approves submission of the final expenditure reports for fiscal year 2019 for the following grants:

IDEA Grant	Carryover
IDEA – Basic	\$0
IDEA – Preschool	\$0

ESEA GRANT	Carryover
Title I	\$0
Title II-A	\$0
Title IV	\$0

- F. Resolved that the Board of Education approves compensation in the amount of \$65 per athletic event for referees.
- G. Resolved that the Board of Education approves the Three-Year Comprehensive Maintenance Plans for fiscal years 2019 – 2021. The Three-Year Comprehensive Maintenance Plan is a guideline subject to budget constraints as required by NJQSAC.

Attachment 26

H. Resolved that the Board of Education approves the submission of Form M-1 (Annual Maintenance Reserve Worksheet) to the County Office on or before November 15, 2019. **Attachment 27**

I. Resolved that the Board of Education approves professional fees in the amount of \$28,250 for Parette Somjen Architects to prepare bid documents and oversee the Fire Alarm System Project to be completed in fiscal year 2021.

J. Resolved that the Board of Education authorizes the Business Administrator to submit the annual Health and Safety Evaluation of School Buildings Checklist 2019-2020 to the County Office as required by NJQSAC on or before November 15, 2019 and certified by the Chief School Administrator.

K. Resolved that the Board of Education accepts the following donated items:

Donation by	Purpose	Amount
Kevin Blondina, Franklin Board of Education	<ul style="list-style-type: none"> • Large chess game pieces • Large checkers game pieces • Large Tic Tac Toe game pieces 	\$617.19

L. Resolved that the Board of Education approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
Policy and Regulation 6112	Reimbursement of Federal and Other Grant Expenditures	Attachments 28, 29

Discussion

Roll Call Vote:

Member	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Hrbek	Mr. Neal		Mrs. Zydon	Mr. Graham

OLD BUSINESS

NEW BUSINESS

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

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A. Open the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel		Mrs. Zydon	Mr. Graham

B. Close the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Blondina	Mrs. Clohessey	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross		Mrs. Zydon	Mr. Graham

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel –
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mrs. Clohessey	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina		Mrs. Zydon	Mr. Graham

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey		Mrs. Zydon	Mr. Graham